

# Katie Black Poole

Operations Manager

## Profile

Katie is responsible for the day-to-day operations of more than 4 million square feet of retail, office, and industrial space ACPM manages across the Southeast. Among her duties are budgeting, triple-net leases, and completing yearly CAM, tax, and insurance reconciliations. Prior to joining ACPM, Katie was employed by ACPM's sister company, NAI Piedmont Triad, where she performed roles from commercial property manager to accountant and operations manager. She holds a North Carolina Broker License, and with experience in virtually all aspects of the property management and commercial brokerage industries, she is adept at building rapport with owners and tenants alike.

## Background & Experience

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| 2014 – present | Alliance Commercial Property Management, Inc.<br>Operations Manager  |
| 2008 – 2014    | NAI Piedmont Triad<br>Began as property manager, then assumed accounting role; ended tenure as operations manager/controller |
| 2003 – 2008    | J. Wayne Poole, Inc., General Contractor<br>Administrative Assistant   |

## Educational Background

- University of North Carolina – Greensboro, B.S. in Consumer Apparel and Retail Studies (2008). Also completed extensive coursework in business.

## Affiliations & Civic Involvement

- Committee to Elect Robbie Perkins for Mayor, Treasurer (2012-present)
- Committee to Elect Robbie Perkins for Mayor, Assistant Treasurer (2011-2012)
- Greensboro Children's Museum board member
- Reelin' 4 Research steering committee member
- Junior League of Greensboro member



**Alliance Commercial  
Property Management**  
1400 West Northwood Street  
Greensboro, NC 27408  
Office: (336) 383-5917  
katie@alliancecompanies.com  
www.alliancecommercial  
propertymanagement.com